



# ManHour System

ManHour Glossary

Edited on ... 31 October 2011

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## ManHour General Glossary

- **Labor**

It's the main focus of Man-Hour application which represents workers that have financial and barcode data

- **Occupation**

Labor's job in a project

- **Man-day rate**

It's the term of how casual labors that usually work part time or on a temporary basis are paid [A casual worker is mostly employed to a limited amount of time per day or for a week]. It represents the money paid to a labor per day.

- **Status**

Indicators whether the labor is active or terminated

- **PIN**

The password that the gatekeeper is using to log into the handheld applications

- **Barcode**

Unique identifier that is read from the national ID card using the handheld scanner

- **Last show**

It is the last time a labor signed in a certain project

- **ATM name**

The name of the labor that appears on the ATM card

- **Meal allowance**

Food compensation

- **Accommodation**

Financial compensation

- **Company name:**

The name of the company that a project falls under

- **Card active**

Indicators whether the ATM card is active or still not issued.

- **Request issued**

The date the ATM card was requested

- **Added by**

The name of the HR coordinator that added the information of a certain labor

- **Added**

The time that the information of a labor was added

- **Entry method**

Indicates whether the labor information was added using excel loader or the registration form.

- **Hiring date:**

It refers to the hiring date of each Labor

- **7th day bonus**

Labor will be paid an additional day (the seventh day) if he showed up six days in the week [labor will be paid Friday if he showed up from Saturday up to Thursday]

- **Period closure**

Used to close periods after it validates no pending records or undefined labor in this period

- **Deferred payments**

Delayed payments for a certain labor

- **Overtime**

Overtime that is done by a labor and it is calculated in hours not money. Labor will be paid any hour after his normal working hours

- **Work Injury**

Interface to add a work injury for a period. The page will auto enter exception log entries for the labor for the period defined.